

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council
held on Thursday 8th September 2016 in the Neville Hall at 7.00pm

Present: Mike Kay - Chairman
John Birkett - Vice Chairman
Katie Sarsfield
Mark Hipgrave
Clive Scott-Hopkins
Maggi Bevan
Suzy Young
Sally Burtenshaw – Clerk

In attendance: 3 members of the public

ACTION

Public Question Time:

- The Parish Council were asked why Sue's Piddle was not included in the Neighbourhood Plan. Clive Scott-Hopkins explained that this parcel of land was under the control/ownership of the Village Charities and did not really come into any public open space category. He advised that it had been overlooked as it has flooding problems and will never be developed on.

FC49/09/2016 Apologies:
Received from Ward Councillor Carwyn Cox

FC50/09/2016 Minutes:
The minutes of a planning only meeting held on 9 August 2016 were approved by the Council and signed by the Chairman

FC51/09/2016 Declaration of Interests:
None voiced

FC52/09/2016 Significant Matters Arising from the Minutes – not covered elsewhere

- Open Space on Shurlock Road – Suzy Young reported that a meeting of the working group had taken place the previous evening. Some good ideas were put forward and agreed to be put into phases of work. The working group comprised David Lee, Maggi Bevan, Clare McIntosh, Lucy Brooker, Barbara Ireland and Suzy Young.
- Bellman Hanger – there is local concern about the recent felling of mature oaks at this location as works at the site has not yet started, also there are no TPOs in place. The tree team from RBWM visited the site in August but no update is to hand. Clive Scott-Hopkins advised that more trees have now been felled. The Chairman will write a letter to Shanlys to ask if they had instructed someone to fell the trees
- Thames Water – Mark Hipgrave advised that two possible meeting dates had been proposed by Thames Water at the end of September but he was not sure who is attending the meeting apart from himself. The main purpose of the meeting is to establish why pockets of the Parish are still getting heavily

CHAIRMAN &
CLERK

flooded after the pumping station had been upgraded.

- Network Rail – Suzy Young has received a letter from them apologising for the lorries turning at all hours of the night in Adkins Road. She also reported that traffic lights are up most nights so felt that was more positive

FC53/09/2016

Traveller update:

The Clerk read out an email that she had received from Cllr Carwyn Cox. The unsuccessful occupants of the site have appealed the decision of the Planning Inspector to the High Court. That inevitably means that RBWM is unlikely to be able to take any action in respect of the site in the immediate future until that process has been gone through. The Leader of the Council will be writing to the Prime Minister expressing continued frustration at the continual delays. The Chairman will write to the Prime Minister to add the Parish frustrations. Clive Scott-Hopkins to produce draft

CHAIRMAN
CLIVE-SCOTT-
HOPKINS &
CLERK

FC54/09/2016

Downfield Pit update:

White Waltham Parish Council have made contact with the Parish Council as they are also concerned about the size and number of lorries that are driving through their village on their way to the Pit. Suzy Young is keeping a watching brief on the situation. She has received a copy of a letter from the site owners to all hauliers who use the site which will be published in the Lych Gate.

SUZY YOUNG

FC55a/09/2016

Planning applications:

16/02531: Durham Cottage, 3 Twyford Road, Waltham St Lawrence
The parish Council had no objection to this application

16/02480: Orchard Cottage, The Street, Waltham St Lawrence
The Parish Council had no objection to this application with a condition that the building remains ancillary to the main house

16/02387: Crosside, Broadmoor Road, Waltham St Lawrence
The Parish Council objected to this application – it conflicts with the openness of the Green Belt GB2 (A). The proposal moves the property away from the established recognised settlement of residential properties to an area surrounded by open space and woodlands.

If the Borough are minded to approve this application we would wish to confirm that the property bulk and scale is no greater than the existing building that it is replacing. The Parish Council were unable to obtain sufficient comfort from the application documentation. In particular we would ask the Borough to confirm that they are comfortable with the ground floor space quoted in the application for both the original and replacement property. We would also request that all buildings on the site remain ancillary to the replacement house.

It was noted that the Vice Chairman did not agree with the Parish Council's response

FC55b/09/2016

Trees in a Conservation Area:

None received

- FC55c/09/2016 *Plans that have arrived within the last couple of days:*
16/02698: Cedars, The Straight Mile, Shurlock Row
16/02857: Warwicks, The Street, Shurlock Row
16/02807: Coltmans Farm, The Street, Waltham St Lawrence
All three applications arrived too late to be discussed at the meeting.
The Clerk will contact the Case Officers to see if these can be held over to the October meeting
- FC55d/09/2016 *Other Planning Matters:*
Certificate of Lawfulness to determine whether construction of ancillary building, single storey extension and alterations to roof including front & rear dormer is lawful at Blackthorn Cottage, West End. The Parish Council would highlight the fact that an approved planning application removed PDR and query whether a certificate of lawfulness would nullify the approved planning application
- Certificate of Lawfulness to determine whether a single storey rear extension is lawful at Cedar House, The Straight Mile, Shurlock Row. The Parish Council made no comment
- FC55e/09/2016 *Enforcement Notices & Appeals:*
The Parish Council closing statement for the Paradise Farm appeal hearing on 4th October was unanimously approved
- FC/56/09/2016 *Neighbourhood Plan Update:*
Consultation has just ended and final comments are awaited
- FC57/09/2016 *Finance:*
- The cheques issued in August were agreed and signed by the Chairman
 - Diamond Jubilee bench – it was noted that this is now in situ on the grass at the end of Neville Close. The Clerk to contact Serena Bowe to get the agreed contribution from the Jubilee Fund
- FC58/09/2016 *Reports from Representatives:*
Clerk:
- Nothing to report
- Communications:
- Maggi Bevan advised that the installation of wi-fi at the hall has never been asked for and it would be too expensive
- Bridleways & Footpaths:
- Katie Sarsfield advised that there was nothing to report on in relation to the Kent Carriage Gap at Nut Lane. Maggi Bevan highlighted that a more attractive design appeared to be in place in Eton. This will be investigated to see whether it might be appropriate for Nut Lane
- Highways:
- Suzy Young advised that she has now met representatives from the RBWM along with Clive Scott-Hopkins, in Brook Lane to discuss the 5 proposed passing places. She is awaiting
- CLERK
- CLERK
- MAGGI BEVAN &
KATIE
SARFIELD
- SUZY YOUNG

- updated plans and costings and will chase up
 - Clive Scott-Hopkins reported that he is awaiting the outcome of representations to the RBWM at the Shurlock Road/Martins Lane junction. The purpose was to obtain better sight lines at this dangerous junction obscured by the collection of signs
 - Pond area broken plinth – Clive Scott-Hopkins has raised this again with the RBWM representative looking at the junction
- Burial Ground:**
- Nothing to report
- Parish Maintenance:**
- The Vice Chairman advised that he has now received a quotation of £870 + VAT for the cleaning of the War Memorial. This cost was unanimously agreed. He will now set a date and also ask if they can give a professional opinion of any risks for the Risk Assessment
 - Broken fence along Milley Road – the Chairman advised that there are three options for this work:
 1. Patch repair which will last 2 – 3 years £221 + VAT
 2. Replace entire fence 10 years + £610.50 + VAT
 3. Do nothing
- In light of other major expenditure expected later this year on the Pound replacement, it was agreed unanimously to go with Option 1 – Suzy Young will contact Network Rail to request that they contribute to these costs as they had damaged some of the fencing
- Capital Projects:**
- The Chairman advised that the Cricket Club Trustees had rejected the idea of a playground on their land so it is now accepted to be a non runner
- Ditches & Allotments:**
- Mark Hipgrave advised that he had now met up with two local residents to walk the watercourses. They found several areas that are totally overgrown & blocked. He will now acquire a local map of the ditch network and mark out these areas. The landowners will then be contacted to request they clear their ditches. He thanked the two residents for their time and assistance in this matter
 - Mark Hipgrave advised that some works are still outstanding in other places including the ditch outside the Allotments
- Other:**
- The Chairman advised that he was no further forward with the Parish letterhead. Katie Sarsfield will now on take on this task
 - Maggi Bevan advised that the Parish Council had not responded to the Smaller Councils Survey. She will complete this on behalf of the Parish Council. She also advised that she would like to attend the NALC Annual Conference. In particular on the second day where there is a session about smaller councils but felt that the admission charges were prohibitive for small councils. It was agreed that she should attend and that a letter will be sent from the Clerk about their costs

CLIVE SCOTT-HOPKINS

VICE CHAIRMAN

CHAIRMAN & SUZY YOUNG

MARK HIPGRAVE

MARK HIPGRAVE

KATIE SARSFIELD

MAGGI BEVAN & CLERK

FC/59/092016

Reports from Members who attended meetings as Representatives of the Parish Council:

Clive Scott –Hopkins advised that he had attended a recent meeting of the White Waltham Airfield as he is the Parish Council

representative on the Airfield Consultative Committee, but nothing to report on complaints from Waltham St Lawrence

FC60/09/2016

Correspondence:

- Wild Maidenhead – noted*
- Letter from Zurich re Insurance Premium Tax - noted.*

FC61/09/2016

A.O.B.

The Vice Chairman advised that the RBWM have been taking a very long time to make their decisions on planning applications – two to three months in a couple of cases

FC62/09/2016

Date of Next Site Visits:

Saturday 1st October commencing at 9.00am

The Vice Chairman sent his apologies

FC63/09/2016

Next meeting: Tuesday 4th October at 7pm

The Vice Chairman sent his apologies – it was agreed that Mark Hipgrave will lead planning

The meeting closed at 20.52 & the Confidential meeting commenced

4/10/16